

# WELCOME

## SPELMAN RESEARCHERS!

2018 RESEARCH DAY  
STUDENT ORIENTATION



“PART OF SUCCESS IS  
PREPARATION ON  
PURPOSE.”

~THE TREASURY OF QUOTES



*Research Day is*  
**Friday, April 20, 2018**

Check-in begins at  
7:30 a.m. in the  
Science Center Lobby

# AN OFFICIAL LETTER WILL BE EMAILED TO YOU WITH:

- Your Presentation ID
  - Your Presentation Time
  - Your Presentation Location
  - Your Lunch Time
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- ▶ ALL RESEARCH WHICH INCLUDES HUMAN SUBJECTS THAT IS DONE HERE OR WILL BE PRESENTED ON RESEARCH DAY MUST HAVE IRB APPROVAL.
- ▶ For questions regarding IRB please contact Margaret Farrow at 404-270-5799 or [irb@spelman.edu](mailto:irb@spelman.edu).

IRB APPROVAL

A series of several parallel white diagonal lines in the bottom right corner of the slide, pointing towards the top right.

# WHAT NOT TO WEAR!

- No exposed midriffs, no plunging necklines, no sheer tops
- No exposed posterior
- No flip flops, halter tops, mesh clothing



# WHAT TO WEAR!

- Jacket, blouse, and skirt
- Jacket, blouse, and pants
- Dress and jacket
- Polished shoes
- Subtle jewelry (maybe pearls)





**ORAL  
PRESENTATIONS**





# ORAL PRESENTATION TECHNOLOGY CHECKS

BY APPOINTMENT ONLY  
APRIL 9 – APRIL 13

CONTACT THE STUDENT TECHNOLOGY ASSISTANCE  
CENTER (STAC)  
LOCATED IN LOWER MANLEY

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# ORAL PRESENTATION ON RESEARCH DAY

LOAD YOUR PRESENTATION  
ON RESEARCH DAY BETWEEN  
8:00 AM - 8:30 AM

DOES NOT HAVE TO BE A  
POWERPOINT PRESENTATION

Presentations begin at 9:00 a.m.

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# ORAL PRESENTATIONS

- Please verify presentation number and type
- Oral previews will be scheduled in **15** minute intervals per student
- On Research Day, you have **10** minutes to present and **5** minutes for Q & A.

# ORAL PRESENTATIONS TIPS

- Properly format your oral presentation by directly working with your advisor
- Use the formatting techniques found in your handbook
- Make an appointment for a Technology Check to “dry run” your presentation
- ARRIVE early for your oral presentation.

*If you are late, you will NOT be allowed to present...period.*



**POSTER  
PRESENTATIONS**



# SUBMIT POSTER FOR PRINTING

**MONDAY APRIL 9- FRIDAY APRIL 13**

VIA

[HTTP://SPELMAN.DRYFTA.COM](http://speelman.dryfta.com)

- Log in and select “dashboard” from the menu
- Click on “my abstracts”
- Select the abstract title that is a poster presentation type
- Upload your PowerPoint poster in the designated location at the bottom of the application form

Please note: Outside vendors charge between \$120-\$160 per poster

# Mounting Your Poster

Thursday, April 19<sup>th</sup>

Location: Read Hall.

Designation will be indicated in your letter.

4:00 pm – 7:00 pm

*Posters not mounted by 8:00 am on  
Research Day will not be judged.*

**Class or scheduling conflict contact:  
Stacy Cephas 404-270-5785**

# POSTER SESSION A PRESENTERS:

**AT 10:00 AM, REPORT TO  
READ HALL**

**JUDGING BEGINS AT 10:15 AM**

**REPORT TO LUNCH AT 11:30 AM**

**AT 1:30 PM, REPORT TO READ HALL  
GENERAL PUBLIC PRESENTATION BEGINS AT 1:45PM**

**REMOVE POSTER IMMEDIATELY AFTER PUBLIC VIEWING**



# POSTER SESSION B PRESENTERS:

**AT 11:15 AM, REPORT TO  
READ HALL**

**JUDGING BEGINS AT 11:30 AM**


**REPORT TO LUNCH AT 12:30 PM**

**AT 2:15 PM, REPORT TO READ HALL  
GENERAL PUBLIC PRESENTATIONS BEGIN AT 2:30 PM**

**Remove poster immediately after public viewing**

# POSTER PRESENTATIONS

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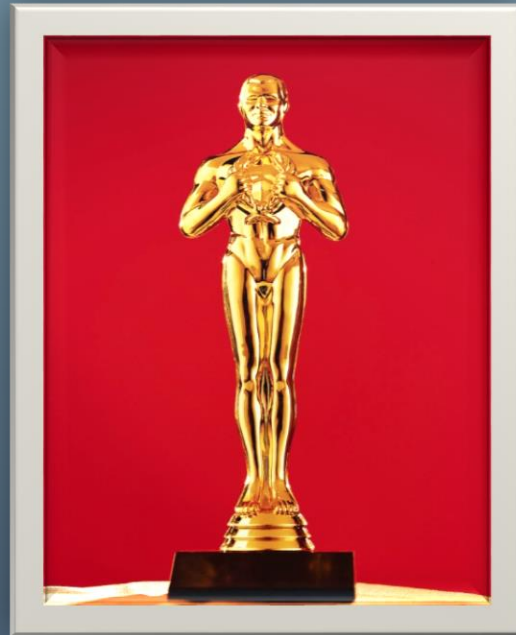
- Please verify presentation number and type.
  - Poster presentations are uploaded to the Research Database for printing .
  - If your presentation appears to be error-free, you will be notified via email when your poster is ready for pick-up at the STAC Center in Lower Manley.
  - You are responsible for mounting AND dismantling your Research Day poster.
  - You should be available to answer questions during the time which your poster is being presented, for judging and general public viewing.
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- A decorative graphic consisting of several parallel white lines of varying lengths, slanted diagonally from the bottom right towards the top right, located in the lower right quadrant of the slide.

# POSTER PRESENTATIONS TIPS

- Review the SAMPLE Poster format located in your Research Day Handbook and via the Dryfta website.
- Use the formatting techniques found in your handbook.
- Properly format your poster presentation by directly working with your advisor.
- Posters can be mounted between 4:00 pm – 7:00 pm , Thursday, April 19. Posters not mounted by 8:00 am, April 20 will not be judged and your poster ID number will be removed.
- ARRIVE early for your poster presentation.
- Poster dimensions 42W x 40H

*If you are late, you will NOT be allowed to present...period.*

# AWARDS CEREMONY!



# Congratulations to Last year's Research Day Winners!



# QUESTIONS?



Thank You for Coming  
and Good Luck!

*--The 2018 Research Day Planning Committee*

