

Frequently Asked Questions (FAQs)

Conference Registration

Q: I'm a student with a STEM major and want to go to the symposium. How do I attend?

A: STEM students should work directly with the ILSAMP coordinator of their school and they will be instructed on how to register. [Click here](#) to find the coordinator of your respective school: [School Coordinators](#)

Q: I'm a STEM student but I don't have research material to present. Can I still attend the conference?

A: Yes! As long as you are a full-time student registered at any one of the participating colleges/universities, you are able to attend.

Presentations/Abstract Submission

Q: I want to participate by showcasing my STEM research. How do I sign-up to present?

A: You must [submit an abstract](#) of no more than 250 words AFTER you register for the conference. Your research advisor and ILSAMP coordinator must approve your abstract before it is submitted. Presentation specifications can be found in the documents for [Abstract Criteria](#) and [Poster Requirements](#). *The deadline is Friday, February 9, 2018 at 6 pm CST.*

Q: Can I give a poster and oral presentation?

A: Yes. You must separately submit your abstract for both types of presentations. Oral presentations are allocated for 15 minutes maximum.

Hotel Accommodations

Q: I am a student and would like to stay overnight on Friday, February 23rd. How do I reserve my room?

A: Your ILSAMP coordinator will reserve a hotel room for you, but you must let them know you wish to stay overnight. [Click here](#) to find the coordinator of your respective school: [School Coordinators](#)

Q: I want to room with one of my classmates. Am I able to choose my own roommate?

A: Your ILSAMP coordinator is responsible for room assignments from your institution.

Q: What should I do after I arrive to the hotel?

A: Room keys will be issued during conference check-in. Therefore, DO NOT TRY TO CHECK-IN AT THE HOTEL FRONT DESK.

Transportation/Travel Expenses

Q: Will transportation be provided for students?

A: Busses will provide round-trip rides from Chicago State, UIC, and DePaul. If you wish to take a bus from one of these three locations, please contact your institution's [ILSAMP coordinator](#) for specific details.

Q: I will be driving my personal car to the conference. Will I be reimbursed for mileage?

A: Most institutions will be providing transportation for their students. For schools that arrange for a bus, mileage will not be reimbursed. Please consult with your institution's [ILSAMP coordinator](#) for details.

Attire and Conference Etiquette

Q: Are we allowed to drink alcohol at the event?

A: Attendees who are 21 years of age and older cannot be prevented from consuming alcoholic beverages. However, as within any professional setting, you are expected to drink responsibly and conduct yourself appropriately. Keep in mind that if you indulge you will be required to have proper identification and beverages will be at your own expense. Remember that your schools' Code of Conduct applies to this event and violation of this code could have serious consequences for you.

Q: What Should I wear on Friday and Saturday?

A: Friday night's dinner and keynote address are formal, but to make it easier to meet students and faculty from other schools, we encourage everyone to dress in school colors and/or school clothing. Jeans are ok, but again, remember you are at a professional event, so keep things appropriate.

Saturday is business casual which means no jeans, workout clothes, revealing clothing or other outfits more appropriate for a Saturday night out with friends than at a conference – not sure, ask someone. Remember to wear comfortable shoes – you will be on your feet a lot. We know you want to be fashionable, but find a balance between fashion and comfort. This goes for men and women.

Meals

Q: Do I have to bring my own food?

A: Breakfast, lunch, and dinner will be provided for all registered attendees. If you have special dietary requirements, please indicate your needs during registration and the hotel will do their best to accommodate you. Note: As a federally funded event, the organizers and participating schools are not allowed to reimburse for meals, drinks or snacks that are within the hours of the symposium. For more details, please refer to [NSF Reimbursement Guidelines](#).