

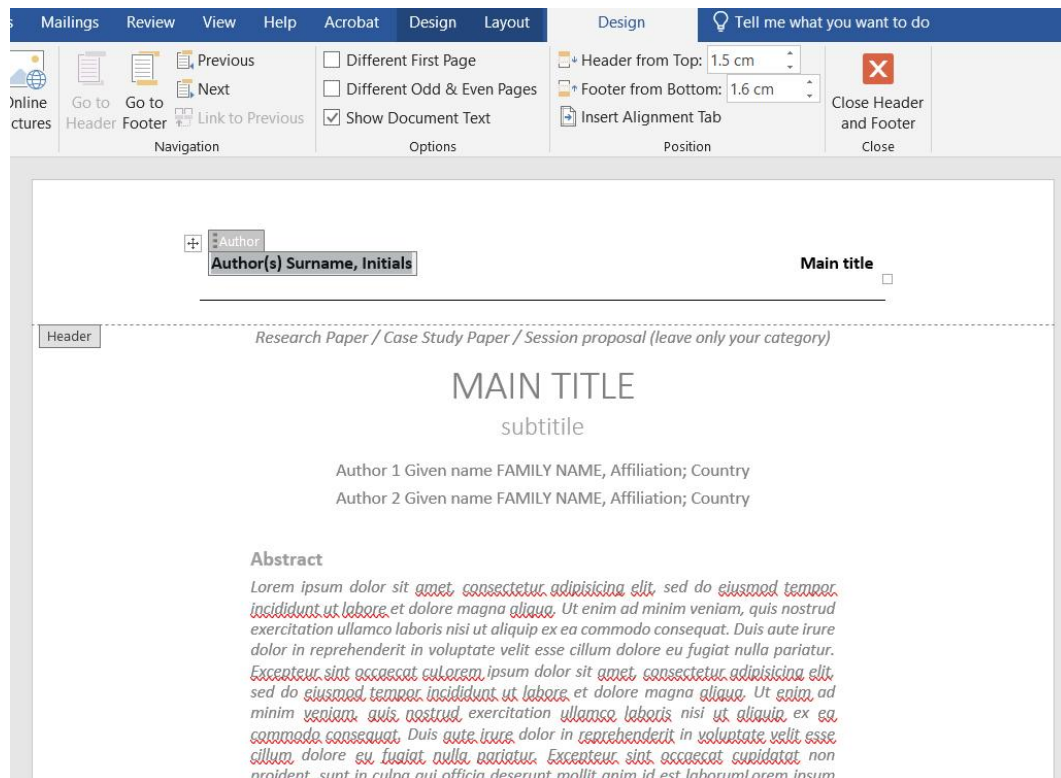
Instructions for the paper template

1. Layout

You have to use the [ISOCARP template](#), without altering margins, paragraph styles or fonts. Please fill your name and title by double clicking on the Header. Do not add or modify anything in the Footer.

Above 'Main Title', select the category in which the paper fits: *Research Paper / Case Study Paper / Session proposal*.

Editing the Headline:



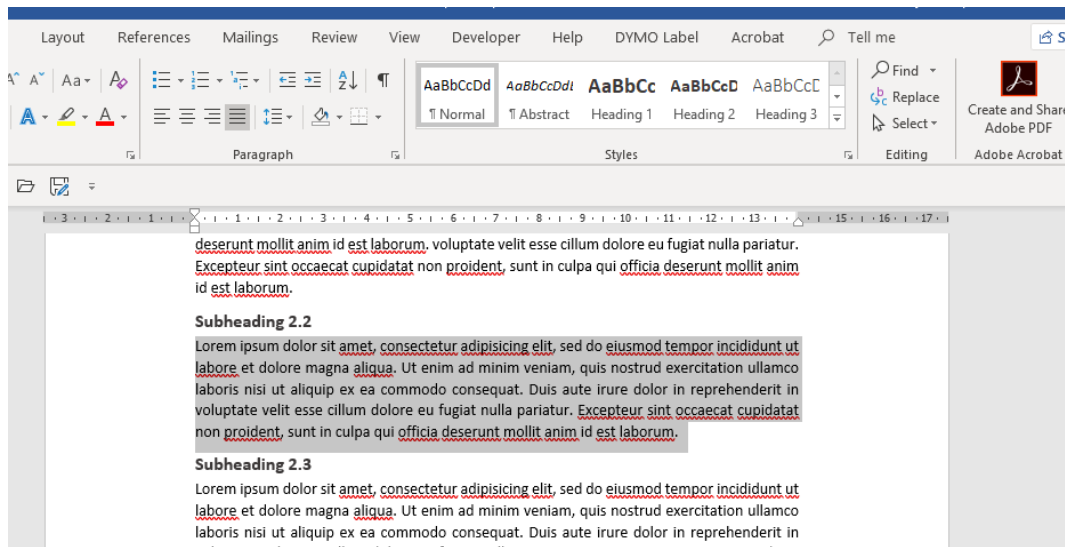
2. Use of the paragraphs

Use the existing styles and fonts without changing the setting.

The styles used are the following:

- 'Title' (Calibri Light, 24 pt) and 'Subtitle' (Calibri Light, 15 pt)
- 'Abstract' (Calibri, Italic, 10pt) for abstract text and keywords
- 'Heading 1' (Calibri, Bold, 14pt) or 'Heading 2' (Calibri, Bold, 12pt) for the title of paragraphs and subparagraphs
- 'Normal' for major text (Calibri, 10,5pt)

Instructions for the paper template



3. Placing picture and descriptions

Remember to give a title or a short description to images, figures, and tables included in the text. Add also the source of all data and figures.

Use 'Insert Caption' tool, available in the menu after right mouse click.

How to use the command 'Insert Caption':



4. References and footnotes

References: (“Harvard style” of references)

When referring to a book publication: Last name Author, First name Author (year) Title of the book, City Publisher: Name Publisher.

Ryser, Judith; Franchini, Teresa (2015) International Manual of Planning Practice, The Hague, Netherlands, International Society of City and Regional Planners.

When referring to a journal article: Last name Author, First name Author (year) “Title of the article”, Title of the Journal, Vol. __ No.__ (Month).

Hardoy, Jorge; Satterthwaite, David (1983) “ISOCARP: Exchange of ideas”, Cities, The International Journal of Urban Policy and Planning, Vol. 1 No. 1 (August).